

Addition to Printing Services Building

Purpose: a. Release of Magazine Bldg. (rented) *and*
b. Arlington Towers (rented)

25X1A6a

1. Personnel

OBCI

FOIAb3b1

OP/DDS

25X9

25X9

Total personnel

A total of [REDACTED] personnel will be moved from present locations to the additions to the Printing Services Building (PSB).

2. Cafeteria

There would be no necessity to increase the present capacity (seating and kitchen) or personnel. The cafeteria could absorb the personnel increase, based on previous experience data.

3. Traffic (Parking)

The present parking facilities would be adequate for the total increase in personnel. Some adjustments would have to be made for reserved parking. The working hours of the three different elements would have little or no effect on the present traffic.

4. Disposal of Waste

The classified waste from the three elements is already being disposed of at Headquarters.

5. Building and Graounds Innovations

The proposed tunnel between PSB to Headquarters could utilize a type of "Guide-o-matic" (presently in use at [REDACTED]) for personnel and small amounts of supplies.

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6. Bus/Limousine

Schedules would be unchanged.

7. Couriers and Mail Clerks

Number of personnel would be unchanged. The location of work stations would be the only change.

8. Telephone Capability

The present Headquarters telephone frame could absorb any possible increase in telephone lines.

9. Assigned Car Trips

10. Employees Parking Fees